

# LEADERSHIP & MANAGEMENT

QNET presents:

## Teams and Teambuilding – 2 one-day workshops

Leaders need to plan, schedule and control to be successful. Most critical is the ability to effectively develop and lead a team. Teambuilding can help improve a team's ability to establish common goals, make decisions, communicate, resolve differences and solve problems. This workshop includes both individual and team exercises designed to give you the tools necessary to contribute to your group's success.

### Part 1: Doing Work in Teams

Thursday, Nov. 17, 2005 – 8:15 a.m. to 4:15 p.m.

- What makes a group a team?
- What is teambuilding?
- When and how to do teambuilding
- Stages of team development
- How to organize a team
- Team decision making – techniques
- Team member personalities
- Team leadership

### Part 2: Effective Team Skills

Thursday, Dec. 1, 2005 – 8:15 a.m. to 4:15 p.m.

- Effective team meetings
- Assessment techniques for teams
- Team mission and values
- Organizing and leading teams
- Leadership styles for teams
- Self-directed teams
- Influence and decision making in a team environment

**Presenter: Brian King, President, Millennium 3 Inc.**

Brian King spent 23 years as a Lieutenant Colonel in the Canadian Air Force prior to founding Millennium 3 Inc. in 1994. An experienced trainer and consultant, he has extensive background in leadership, strategic planning, process improvement, teams and team building. Dynamic and knowledgeable, Brian challenges participants using humour and real-life examples.

**PRESENTED IN PARTNERSHIP WITH:** Industry Training Partnerships, Manitoba Advanced Education & Training and Canada / Manitoba Business Service Centre

**CMD:** These workshops are eligible for credit in **QNET's Certificate in Management Development** ([www.qnet.mb.ca](http://www.qnet.mb.ca))

**CAM:OE:** These workshops are eligible for credit in the **Certificate in Applied Management: Organizational Effectiveness (CAM:OE)** from the **University of Manitoba's Continuing Education Division**. ([www.qnet.mb.ca](http://www.qnet.mb.ca))

**REGISTRATION FORM** - Fax to (204) 949-4990 or register online at [www.qnet.mb.ca](http://www.qnet.mb.ca)

Fee – Part I (Nov 17/05):  \$210.00 + GST for QNET Members  \$250.00 + GST for Non-Members  
Fee – Part II (Dec 1/05):  \$210.00 + GST for QNET Members  \$250.00 + GST for Non-Members

Name \_\_\_\_\_ Payment method  Cheque  VISA  AMEX  MasterCard  
Organization \_\_\_\_\_ Card# \_\_\_\_\_ Exp \_\_\_\_\_  
Ph \_\_\_\_\_ Fax \_\_\_\_\_ Name on card \_\_\_\_\_  
Email \_\_\_\_\_ Signature \_\_\_\_\_

Event confirmation sent one week prior to session. Cancellations must be received in writing 7 business days prior to the workshop. After that time only replacement participants will be accepted. Invoices will be sent for non-attendance. (G.S.T. Reg # 899755334RT)

QNET Advancing Excellence

- QUALITY & LEAN THINKING
- LEADERSHIP & MANAGEMENT
- BOARD GOVERNANCE
- WORKPLACE WELLNESS

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