

# Management & Leadership: Coaching, Mentoring & Motivating!

Thursday, May 6, 2004 - 8:00 a.m. to 4:30 p.m.  
LOCATION: to be announced (In Winnipeg)

*The Manitoba Quality Network (QNET) provides resources, information session and training on Management & Leadership as part of QNET's focus on improving quality and organizational effectiveness.*

This session will provide you with a heightened practical understanding of the meaning, essence and keys to coaching, mentoring and motivating! This session will be a no-nonsense discussion about these three effective tools.

By the end of the session participants will be able to:

- Recognize the role of supervisor as coach, mentor and motivator
- Understand the importance of integrating coaching and mentoring into the supervisor's regular activities
- Recognize the five things which leaders do which affect other peoples' performance
- Appreciate the part which motivation plays, and doesn't play, in peoples' performance
- Avoid the most common demotivator
- Comprehend the importance of sense and meaning to employee development
- Recognize coaching and mentoring opportunities

**Presenter:** An experienced manager, trainer, and trainer of supervisors, **Linton Sellen**, has won awards for his leadership, his presentation skills, and his training ability. Linton conducts in-house training of managers and supervisors for businesses and other organizations. He developed the *Workplace Leader* course that focuses on the key aspects of the leadership role. Linton brings to this workshop his unique combination of education, training, practical experience and exceptional presentation skills!

**REGISTRATION FORM:** Please fax your completed form to (204) 949-4990 or register online at [www.qnet.mb.ca](http://www.qnet.mb.ca)

**Coaching, Mentoring & Motivating (May 6, 2004):**

\$197.95 QNET Member (includes \$12.95 g.s.t.)

G.S.T. Reg # 899755334RT

\$219.35 Non-Member (includes \$14.35 g.s.t.)

*\*\*Take advantage of the Early Bird Rate! Register two weeks prior to the day of the event and receive a 10% discount off the registration fee. The discount rate will be automatically taken off the registration fee by the QNET office.*

NAME \_\_\_\_\_

ORGANIZATION \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ PROV \_\_\_\_\_ PC \_\_\_\_\_

PH \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

**PAYMENT METHOD:**

Please Invoice  Cheque Enclosed  VISA  AMEX  MasterCard

Card # \_\_\_\_\_ Expiry \_\_\_\_\_

Card Holders Name \_\_\_\_\_

Signature \_\_\_\_\_

An event confirmation will be faxed one week in advance and will include location and session details. Cancellations must be received in writing no later than April 28, 2004. After that time, the full registration fee will apply and only replacement participants will be accepted. Invoices will be sent for non-attendance.

