

Quality & Excellence: Presentation Skills with Style & Impact!

Tuesday, December 7, 2004 - 8:15 a.m. to 4:15 p.m.

LOCATION: to be announced (In Winnipeg)

QNET provides resources, information session and training on Quality & Excellence as part of QNET's focus on improving quality and organizational effectiveness.



Presented in partnership with:

Industry Training Partnerships,
Manitoba Advanced Education
& Training



MISSION:

How to communicate and present your product, idea or message to achieve maximum impact!

COURSE OBJECTIVES:

- Know and understand yourself as a presenter and be able to read and understand ever changing audiences
- Learn quick tips for increasing confidence and reducing nervousness
- Understand the importance of assessing an audience's needs and preparing for every presentation
- Develop tools and systems for easy and consistent presentations
- Develop a presentation from "scratch"
- Effective use of visual aids and PowerPoint

Facilitator: Cec Hanec, Owner and President of Cec Hanec & Associates Inc. is a much sought after professional presenter, facilitator and personal business coach dedicated to providing *creative solutions for the 'people side' of business.*

REGISTRATION FORM: Please fax your completed form to (204) 949-4990 or register online at www.qnet.mb.ca

Presentation Skills with Style & Impact! (Dec 7, 2004):

\$212.93 QNET Member (includes \$13.93 g.s.t.)

\$234.33 Non-Member (includes \$15.33 g.s.t.)

***Take advantage of the Early Bird Rate! Register two weeks prior to the day of the event and receive a 10% discount off the registration fee. The discount rate will be automatically taken off the registration fee by the QNET office.*

G.S.T. Reg # 899755334RT

NAME _____

ORGANIZATON _____

ADDRESS _____

CITY _____ PROV _____ PC _____

PH _____ FAX _____ EMAIL _____

PAYMENT METHOD:

Please Invoice Cheque Enclosed VISA AMEX MasterCard

Card # _____ Expiry _____

Card Holders Name _____

Signature _____

An event confirmation will be faxed one week in advance and will include location and session details. Cancellations must be received in writing no later than Monday, November 29, 2004. After that time, the full registration fee will apply and only replacement participants will be accepted. Invoices will be sent for non-attendance.

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